

**REQUEST FOR PROPOSALS
RENTAL CAR CONCESSIONS
AT NORTHWEST ARKANSAS REGIONAL AIRPORT**

Sealed responses for this Request for Proposals (RFP) to operate the **Public Parking Facilities** will be received in the Administrative Offices of the Northwest Arkansas Regional Airport Authority (Authority), at 2:00 p.m. CST on OCTOBER 1, 2019. The mailing address (for RFP submission only) for the above location is: Northwest Arkansas Regional Airport Authority, Attn: Kelly L. Johnson, One Airport Boulevard, Suite 100, Bentonville, Arkansas 72713. Please refer to the full RFP on the Authority's website (<http://www.flyxna.com/contact-help/bids-rfps-rfqs/>).

The Northwest Arkansas Regional Airport Authority ("Authority") is seeking Proposals from experienced and qualified operators of parking facilities to operate the Authority's Parking Facilities at the Northwest Arkansas Regional Airport ("Airport"). In addition to the operation of the parking facilities, and as separate proposal components, Proposers are encouraged to include mobile payment options, value added services, and running of a valet service. Submissions should include an outline of the program, fees to be charged, and any cost to the Authority to operate a valet service. The Authority reserves the unilateral right to amend this RFP in writing at any time. The Authority also reserves the right to cancel or reissue this RFP in its sole discretion. Any issued addendums to this proposal will be posted on the Authority's website at <http://www.flyxna.com/contact-help/bids-rfps-rfqs/>. Questions will be asked and responded to in writing until 2:00 p.m. CST, August 16, 2019.

Certain mandatory federal requirements apply to this solicitation and will be made a part of any contract awarded, including without limitation Title VI of Civil Rights Act of 1964.

The Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Authority's award of this contract is conditioned upon the proposer satisfying the good faith effort requirements of 49 CFR § 26.53. As a condition of responsiveness, the proposer must submit the following information with their proposal:

- (1) The names and addresses of Airport Concession Disadvantaged Business Enterprise (ACDBE) firms that will participate in the contract;
- (2) A description of the work that each ACDBE firm will perform;
- (3) The dollar amount of the participation of each ACDBE firm listed under (1);

(4) Written statement from the proposer that attests their commitment to use the DBE firm(s) listed under (1) to meet the Authority's project goal; and

(5) If the proposer cannot meet the advertised project DBE goal; evidence of good faith efforts undertaken by the proposer as described in appendix A to 49 CFR Part 26.

The successful proposer must provide written confirmation of participation from each of the DBE firms the proposer lists in their commitment. This proposer must submit the ACDBE's written confirmation of participation with the proposal documents as a condition of responsiveness. The ACDBE participation goal for this project is .03%.

The Authority reserves the right to accept or reject any or all submittals, waive any formalities, technicalities, or omissions, and make an award deemed to be in the best interest of the Authority.

This RFQ is not to be construed as an offer, contract, or commitment of any kind; nor does it commit the Authority to pay any costs incurred by any proposer.

NORTHWEST ARKANSAS REGIONAL AIRPORT AUTHORITY BY:

Kelly L. Johnson, Airport Director